

**MINUTES OF THE  
KAUFMAN ECONOMIC DEVELOPMENT CORPORATION  
BOARD OF DIRECTOR'S MEETING  
TUESDAY, AUGUST 15, 2017 AT 6:00 P.M.  
KAUFMAN ISD ADMINISTRATIVE BUILDING  
1000 S. HOUSTON ST.  
KAUFMAN, TEXAS 75142**

<b>PRESIDENT</b>	<b>ROY FERRELL</b>
<b>VICE-PRESIDENT</b>	<b>BARRY RATCLIFFE</b>
<b>SECRETARY/TREASURER</b>	<b>CARL STAPP</b>
<b>MEMBER</b>	<b>LISA PARKER</b>
<b>MEMBER</b>	<b>CHARELS GILLENWATER</b>

CALL TO ORDER: President Roy Ferrell called the meeting to order on Tuesday, August 15, 2017 at 6:05 p.m. Board members present were Carl Stapp, Roy Ferrell, Barry Ratcliffe and Charles Gillenwater. President Ferrell declared a quorum present. Board member Parker was absent. Also present were Executive Director Lee Ayres and Secretary Jo Ann Talbot.

1. CONSIDER APPROVAL OF THE JULY 13, 2017 KEDC WORKSHOP MEETING MINUTES.

Board member Stapp moved to approve the July 13, 2017 KEDC Workshop Meeting minutes. Board member Ratcliffe made the second. All voted AYE, and the motion carried. Board member Parker was absent.

2. CONSIDER APPROVAL OF THE JULY 18, 2017 KEDC MEETING MINUTES.

Board member Ratcliffe moved to approve the July 18, 2017 KEDC Regular Meeting minutes. Board member Stapp offered a second. All voted AYE, and the motion carried. Board member Parker was absent.

3. CONSIDER APPROVAL OF THE AUGUST 1, 2017 KEDC WORKSHOP MEETING MINUTES.

Board member Gillenwater moved to approve the August 1, 2017 KEDC Workshop Meeting minutes. Board member Ratcliffe made the second. All voted AYE and the motion carried. Board member Parker was absent.

4. CONSIDER ACCEPTANCE OF JUNE AND JULY 2017, FINANCIAL STATEMENTS.

Board member Ratcliffe moved to accept the June and July 2017 financial statements. Board member Stapp made the second. All voted AYE and the motion carried. Board member Parker was absent.

5. **CONSIDER APPROVAL OF 2018 ECONOMIC DEVELOPMENT STRATEGIC PLAN.**

After some discussion, Board member Gillenwater moved to approve the 2018 Economic Development Strategic Plan for City of Kaufman. Board member Stapp offered the second. All voted AYE and the motion carried. Board member Parker was absent.

President Ferrell declared an Executive Session at 6:08 p.m.

**EXECUTIVE SESSION**

THE KAUFMAN ECONOMIC DEVELOPMENT CORPORATION WILL HOLD A CLOSED EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE V.T.C.A. (OPEN MEETINGS LAW), IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN TEX. GOV'T CODE SECTION 551.074 PERSONNEL.

PERSONNEL - Under TEX. GOV'T. CODE Sec. 551.074

1. **DISCUSS KEDC STAFFING STRUCTURE FOR 2018.**

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN EXECUTIVE SESSION MEETING OR ON INFORMATION RECEIVED IN A CONFERENCE WITH EMPLOYEES WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEX. GOV'T CODE CH. 551.074 THE KEDC RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T CODE SEC. 551.001, ET SEQ. (TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF EXECUTIVE SESSION ON THE EXECUTIVE SESSION MEETING ITEMS NOTED ABOVE, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, INCLUDING, WITHOUT LIMITATION, SECTIONS 551.071-551.086 OF THE OPEN MEETINGS ACT.

President Ferrell declared executive session adjourned at 7:27 p.m.

**END OF EXECUTIVE SESSION**

6. CONSIDER ANY OFFICIAL ACTION ON THE EXECUTIVE SESSION CLOSED MEETING ITEMS:

PERSONNEL - Under TEX. GOV'T. CODE Sec.551.074

a. CONSIDER APPROVAL OF A KEDC STAFFING STRUCTURE FOR 2018.

Board member Ratcliffe moved to approve Consultants Option I, keeping the KEDC Staffing separate, much like it has been for 10 plus years, AND KEDC negotiate with and consider contracting with the Kaufman Chamber of Commerce to take the lead on 12 of the 52 strategies in the new Economic Development Strategic Plan, AND for the KEDC to consider contracting with the City of Kaufman to take the lead on approximately 8 of the strategies in the new Economic Development Strategic Plan. Board member Gillenwater made the second. All voted AYE and the motion carried. Board member Parker was absent.

7. GIVE STAFF FEEDBACK ON PROPOSED FY 2018 BUSINESS PLAN.

Executive Director Ayres passed out a proposed FY 2018 (one year) Business Plan to KEDC Board Members. He noted various highlighted proposed objectives and asked for feedback. After some discussion, no action was taken.

8. ANNOUNCEMENTS FROM EXECUTIVE DIRECTOR.

1. Next KEDC Meeting September 11, 2017 at Kaufman Chamber.
2. Executive Director Ayres will take vacation time between September 23 and October 6, 2017
3. Chamber of Commerce Annual Civic Auction set for September 23.
4. Scarecrow Festival October 27 & 28.

Next meeting was scheduled for Monday, September 11, 2017 to be held at the Kaufman Chamber of Commerce.

President Ferrell adjourned the meeting at 7:44 p.m.

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Roy Ferrell, President

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Date

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Carl Stapp, Secretary

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Date